

## COVID-19 Online Teaching Copyright Advice for Lecturers

### Sharing book chapters, journal articles and other literary works with students

During the COVID-19 Alert Level 4 lockdown period AUT Library staff cannot access physical copies of books within our collection. The alternative is to use an **electronic source** where possible. Library staff can assist you with finding alternative sources for example, an older edition of a textbook may be available online as an e-book. Please discuss an electronic option to meet your needs for Course Resources digitisation requests.

#### You may legally share:

- a link to an electronic source from AUT Library's database, either on Blackboard or on Course Resources.
- links from other internet sites (this does not infringe copyright).

### Sharing course material from hardcopy sources with students

During the Alert Level 4 period, if you already have access to the physical book required, please make a note in Course Resources Request "Library Notes" field to let us know. The Library team will contact you.

AUT's licence with Copyright Licensing New Zealand (CLNZ) allows copying from printed sources. This includes physical copies of books, journals, magazines and newspapers. The CLNZ licence allows you to copy:

- up to **10% or one chapter** of a printed book (whichever is greater).
- **one journal article** per issue, more if on the same subject.
- up to **15 pages** from books of short stories and poetry.
- up to **five articles per issue** from a local or overseas newspaper (online or hard copy).

During the COVID-19 affected period CLNZ have allowed copying of **up to 50%** of a work. If you require up to 50% of a work or more, please contact your Liaison Librarian or Sarah Powell, Copyright & Open Access Advisor [sarah.powell@aut.ac.nz](mailto:sarah.powell@aut.ac.nz) to discuss your options.

### Showing films and audiovisual material in a virtual environment

During the COVID-19 affected period online teaching in a virtual classroom is being treated the same as the physical classroom. This means you may:

- stream a physical DVD on a live video session to students, but you may not upload this to Blackboard as part of a Panopto recording.
- stream a Kanopy, YouTube video or other audio-visual material to students on a live video session.
- share a link to a Kanopy, YouTube or other video on Blackboard or on Course Resources.

### Further help

For further help refer to the [Copyright For Teaching guide](#), contact your Liaison Librarian, or AUT's Copyright & Open Access Advisor [sarah.powell@aut.ac.nz](mailto:sarah.powell@aut.ac.nz)